



Student Alumni Wing Manager at iTeach Schools

Overview

iTeach Schools is a fast-growing network of transformational schools focused on providing a free, foundational, and excellent education to secondary students. Founded in 2015, we now operate eight schools from Grades VIII to X across Pune, in collaboration with Pune Municipal Corporation and one school in Delhi. ([Read about our 5 year Journey here!](#)).

Our students hail from Pune's most under-resourced households. The secondary grades are the last laps of intervention for our students, and probably the only real chance we have left to level the playing field between them and their high-income peers.

Currently, in our sixth year, we serve 1600 students and 900 student alumni through a strong team of nearly 170 staff members. In the academic year 2020-2021, we are looking for exceptional sector leaders to be associated with our schools, and eventually expand our school network!

Responsibilities

The Student Alumni Wing Manager will co-lead a key vertical of iTeach Schools - the one that ensures that our students make it all the way through college towards stable and safe employment. iTeach Schools has committed to supporting our students for 5 years post Grade 10. The Student Alumni Manager will help identify the key levers of this support and then work with The Student Alumni Wing Team to design the most effective and efficient structures to provide it. At the same time, she/he will codify the learning, and influence the School Designs and Curriculum to prepare more college and career, ready students, every year.

The role of a Student Alumni Wing Manager is a perfect blend of an external facing role, direct face time with Student Alumni, strategy contributions and creating lasting impact.

Co-Design and Execute the Student Alumni Program

- Help develop a detailed vision for our Student Alumni, as they progress through 5 years up to completing degree college
- Identify key challenges faced by them, and prioritize them based on the goals set
- Research work in this area (KIPP Through Program, One Goal, Future First, Akanksha Alumni, etc), contextualize the learning and help create a broad framework to work within.
- Co-design and execute pilot programs to experiment with various approaches to drive Student Alumni engagement (from a highly structured, incentivized, certificate-based program, to weekly skill-building sessions to an organic monthly learning circle)
- 'Operationalise' these pilots by developing Project Plans & Budgets, building Partnerships with appropriate service providers (education loan providers, coaching classes, etc) and clear M&E Frameworks
- Co-design & execute the program for the fresh graduating batch, as well as the Grade 12 program for our second-year alumni
- Help codify the program into a sustainable, scalable model for the network of potentially 10+ iTeach Schools, and other similar organizations



Codify Learning and Feed it Back to the Schools

- Synthesize the key barriers and enablers for our students, along with the common fundamentals of successful 'through college' approaches
- Co-create parts of the Secondary School curriculum with the School Leaders & Curriculum Manager, to incorporate the knowledge, skills and mindset pieces necessary to build college and career, ready students
- Assist School Leaders to implement the key pieces of the 'College and Career Readiness' curriculum

Experience

- Bachelor's degree with 2 or more years of relevant work experience
- Demonstrated success in investing Stakeholders, success in project planning and execution, resource allocation and optimization, operations and evaluation.

Competencies

- Ability and affinity to work with a diverse set of Stakeholders and Partners, invest them in the objectives of the program, co-create goals, plans and support systems
- Ability to work on multiple projects at the same time
- An incredibly strong work ethic, willingness to learn and reflect critically.
- A drive to push for excellence in varied areas of focus
- An entrepreneurial mindset – eager to design and create systems and processes, rather than follow them