



Student Alumni Manager

Overview

iTeach Schools is a fast-growing TFI alumni led startup, focussed on providing a free, foundational and excellent education to secondary students. We currently operate 5 Grade VIII to Grade X schools, in a collaborative initiative with the PMC School Board and our funding partners. Our 5 schools serve close to 1000 students in 2017-18, and will expand to reach full capacity of 1200 students in 2018-19. Read more about us at www.iTeachSchools.org

The secondary grades are the last lap of intervention for these students, and most probably the only chance we have left *to level the playing field* between them and their high income peers. In the academic year 2018-19, we are looking to start 2 more schools.

As our network of schools grows, so does our student alumni body. This year, we have 109 alumni, next year we will have over 300! The Student Alumni wing will ensure that every student who graduates from an iTeach School- gets the academic, financial and social support to not only make it to college but through college as well. We are looking for an exceptional person to co-found this key wing with us.

Responsibilities

The Student Alumni Manager will co-found a key vertical of iTeach Schools – the one that ensures that our students make it all the way through college towards stable, safe employment. iTeach Schools has committed to supporting our students for 5 years post Grade X. The Student Alumni Manager will help identify the key levers of this support, and then work with the SAW team to design the most effective and efficient structures to provide it. At the same time, s/he will codify the learning, and influence the school designs and curriculum to prepare more college and career ready students every day.

The Student Alumni Manager role is the perfect blend of an external facing role, direct face time with student alumni, strategy contributions and creating lasting impact.

Co- Design and Execute the Student Alumni Program:

- Help develop a detailed vision for our student alumni, as they progress through the 5 years up to completing degree college
- Identify key challenges faced by them, prioritize based on the goals set
- Research work in this area (KIPP Through program, One Goal, Future First, Akanksha Alumni, etc), contextualize the learning and help create a broad framework to work within.
- Co-design and execute pilot programs to experiment with various approaches to drive student alumni engagement (from a highly structured, incentivized, certificate-based program, to weekly skill-building sessions to an organic monthly learning circle)

- ‘Operationalize’ these pilots by developing project plans & budgets, building partnerships with appropriate service providers (education loan providers, coaching classes, etc) and clear M&E frameworks
- In Year 1 (2018-19), co-design & execute the program for the fresh graduating batch of about 220 students, as well as the Grade XII program for our second year alumni
- In Year 2 (2019-20), help codify the program into a sustainable, scalable model for the network of potentially 10+ iTeach Schools, and other similar organizations

Codify Learning and Feed it Back to the Schools:

- Synthesize the key barriers and enablers for our students, along with the common fundamentals of successful ‘through college’ approaches
- Co-create parts of the secondary school curriculum with the School Leaders & Curriculum Manager, to incorporate the knowledge, skill and mindset pieces necessary to build college and career ready students
- Assist School Leaders to implement the key pieces of the ‘College and Career Readiness’ curriculum

Experience and Competencies

Experience:

- Bachelor’s degree with a minimum of 2-3 years of relevant work experience.
- Demonstrated success in investing stakeholders, success in project planning and execution, resource allocation and

optimization, operations and evaluation

Competencies:

- Ability and affinity to work with a diverse set of stakeholders and partners, invest them in the objectives of the program, co-create goals, plans and support systems
- Ability to work on multiple projects at the same time
- An incredibly strong work ethic, willingness to learn and critical reflection
- A drive to push for excellence in varied areas of focus
- A willingness to learn and continuously develop stronger skills

- An entrepreneurial mindset – eager to design and create systems and processes, rather than follow them